

PARADISE RANCH ESTATES ROAD ADVISORY BOARD

Meeting Summary for November 7, 2020

- DPW Procedures
- Dirt Road Work
- More below. . .

Minutes

Paradise Ranch Estates Road Advisory Board November 7, 2020

The Paradise Ranch Estates Road Advisory Board met on November 7, 2020 by video conference. The meeting was attended by members John Levy, Tamia Marg Anderson, Randy Merk, Jennifer Howard and Ken Drexler, Secretary. Tim Stanton and Julie Merk also attended. Ken Drexler led the meeting.

1. PREPRD Finances: Ken Drexler reported that as of the meeting date, the Paradise Ranch Estates Permanent Road Division had approximately \$106,296 in funds and expected to receive approximately \$27,500 in property taxes by December 10th, for a total of \$133,796. He explained that these figures were estimates because he had not obtained the 6/30/2020 figures from the County.

2. DPW Procedures: Ken noted that the approach used by PRERAB with Department of Public Works was (1) to identify needed road work and locate a vendor to do the work and obtain a cost estimate, (2) to send to DPW the estimate and a request for authorization to have the work done using PREPRD funds, and (3), upon authorization of the work, to advise the vendor to do the work which PRERAB then supervises. Finally, when the work has been completed, PRERAB advised DPW of its completion and forwards an invoice so DPW could pay the vendor.

Ken said that he had recently learned that this was not the process which was being used by DPW now. Rather than advising PRERAB when work is authorized, the DPW staff member who receives a request, if he approves it, he requests the DPW Accounting Team to create a County work order. After the work order has been created, the Accounting Team is to send the work order to the vendor. The work is only authorized when the vendor received the work order.

Here is how this procedure worked out in the last few weeks: On October 22nd, Ken requested that the Inverness Gardening Service be authorized to proceed with a \$500

chipping project The same day PRERAB's DPW contact advised that he would have a work order created. As of the meeting date, seventeen days after the October 22nd request, neither IGS nor PRERAB had received a County work order authorizing the work. Ken said that he would contact DPW about the delays in the procedure and the lack of any notice to PRERAB about action on its request.

3. Paving Task Force: Ken reported that the IRA-PRERAB Paving Task Force had almost completed its report on the needed paving in PRE, and that Mike Ongerth was meeting with Mike Evans of ILS Associates to get the information needed to complete the report. Once the information was received and the report completed, the project can move forward.

4. Dirt Road Work: Prior to the meeting, Mike Ongerth sent PRERAB members a list of work which he believed needed to be done on the dirt roads and suggested that members look at the areas where work was recommended. Although Mike was unable to be at the meeting, the members discussed the following work:

- Behr Lane: Remove the gullying along the rock roadside ditch on the lower one-third of the road.

- Douglas: Regrade the road surface from the DVD intersection to No. 2 Douglas to eliminate rutting and a washboard.

- Douglas: Regrade the road at the corner at No. 7 and above No. 50 Douglas to eliminate washboards.

- Sunnyside: Regrade the road between No. 40 and No. 60 to eliminate the severe washboard.

- Lower Dover: Regrade the road surface from the lower end of the paved section to the intersection with Douglas.

- West Robert: Regrade from No. 2 to No. 6 to remove an existing water bar and gravel in this area and eliminate the washboarding.

- East Robert: Regrade from No. 155 to the first canyon to eliminate washboard.

In the discussion of these items, Randy Merk noted that most were chronic problems and, except for work on Lower Dover and West Robert, would not be remedied by the paving project.

After discussion, there was a consensus that the work summarized above should be done. One member asked whether ditch cleaning was needed on the dirt roads.

Late Note: After the meeting, I talked to Mike and learned that ditch clearing should be included in the work and that he had already met with Inverness Gardening Service to review the work.

4. IRA Report: Tim Stanton reported that the IRA's chipping program had recently been completed and would be reported on at the upcoming IRA Board meeting. Also, the IRA was planning its Annual Meeting which would have to be conducted remotely because of COVID-19 guidelines. There was discussion of whether that meeting should or could include discussion of the paving project.

5. Parking Problem on DVD: Tim reported that there was an ongoing problem with non-locals parking at the top of Drakes View often blocking access to the National Seashore and to the private home there. He said that he has seen up to five cars parked in the area and that normally two or three cars were parked there. Tim asked whether a "No Parking - Fire Lane" should be placed there. In discussion, John Levy questioned how any restriction on parking would be enforced. Tamia Marg Anderson suggested that PRERAB contact the National Seashore because the parking blocked access to its lands. Tim, together with Randy, Julie and Tamia agreed to pursue this suggestion.

KD

11/9/2020